



Definitions:

Sri Lanka College of Paediatricians will be referred to as “SLCP”

Ministry of Health will be referred to as “MOH”

National Health Development Fund will be referred to as “NHDF”

Memorandum of Understanding will be referred to as “MOU”

Project Constitution: Little Hearts

1. The name

of the project is Little Hearts

2. Governance

Little Hearts is a special project under the Sri Lanka College of Paediatricians(SLCP) and a committee comprising of members of the college. Non-members of the college will also be appointed to the committee to obtain necessary expertise.

3. Location

The office will be at the premises of the Sri Lanka College of Paediatricians, 44/1. Gnanartha Pradeepa Mawatha, Colombo 00800, Sri Lanka.

4. Objectives

4.1 Primary objective:

To establish a ten-storey Cardiac and Critical Care Complex at the Lady Ridgeway Hospital for Children

4.2 Secondary objectives:

In case a need arises for the maintenance of uninterrupted services once the centre is established

a) To support maintenance of infrastructure and equipment

b) To train staff in order to provide optimum care through the established facility

c) To provide consumables and other necessary materials for maintenance of an uninterrupted service in case of any supply shortage

5. Fundraising

5.1 Fundraising campaign will be conducted with the support of all print media, digital media and social media organisations.

5.2 Every effort will be taken to minimize expenditure on publicity campaigns or any other promotional events and all promotional activity is expected to be pro bono by the relevant agency except for mandatory fees like registration fees, taxes etc.

5.3 Every effort will be taken to highlight the project as a national project and need for all organisations to support to their maximum without concentrating on benefits in return.

6. Fund collection

6.1 A separate account(s) will be opened for the project and all funds will be collected in these accounts.



6.2 Every effort will be taken to acknowledge all donations. However, it will be impossible to acknowledge donations made directly to the bank account without an identifiable source.

6.3 All donations including the amount, name of the donor and date of donation will be published on our website. Privacy of the donors will be maintained on case by case basis, i.e. if a donor specifically requests so.

7. Fund utilisation

7.1 All collected funds will be transferred to National Health Development Fund (NHDF) (AC no 5608) at Bank of Ceylon, Metropolitan Branch every month with a list of donors.

7.2 NHDF will issue receipts for all donations above Rs. 100,000 and any other donation where the donor specifically requests a receipt.

7.3 Funds will be utilised through the government tender and procurement procedures and a MOU will be signed to this effect with the Ministry of Health (MOH).

7.4 Transparency of financial transactions will be maintained and all expenditure will be published on the Little Hearts website.

7.5 All effort will be taken to avoid undue delays and all procedure details will be published on the Little Hearts website for public awareness about the progress and delays for the purpose of accountability and transparency.

8. Accountability and Transparency

8.1 All accounts will be maintained and audited by a reputed auditing firm.

8.2 All transactions will be published on the Little Hearts web site for transparency.

8.3 All collected funds will be used only for the objectives specified under sections 3.1 and 3.2, except for mandatory payments like taxes, registration fees, bank charges etc.

9. Project duration

9.1 The target is to complete the main objective as stated in 3.1 within a period of two years from the date of commencement.

9.2 Duration of secondary objectives will be decided later depending on the need.

10. Failure of the project or dissolution

10.1 In the unfortunate event of project failure due to insufficient fund collection, all collected funds will be transferred to NHDF for the same purpose stated in this document.

10.2 An MOU will be signed between the SLCP and the MOH to this effect and MOH is expected to use the collected funds to achieve the primary objective stated in 3.1.

10.3 According to the MOU between SLCP and MOH, in case the Little Hearts campaign fails to raise the sufficient funds, MOH will provide balance funds and complete the project.